

Hillview College



Student Manual *(Revised 2019)*

**DAILY PRAYER FOR USE IN SCHOOLS
IN TRINIDAD AND TOBAGO
(COMPOSED BY THE I.R.O. OF T & T)**

Praise be to You, Almighty God.
Creator of the Universe and all that is in it.

We thank You, O Father, for the opportunity which You
are giving us to increase our knowledge.

May Your divine grace enable us to study hard and use
what we learn for the good of our fellow citizens.

We pray that You will free us from selfishness, lust,
greed, anger and hatred.

Warm our hearts with love, fill our minds with understanding
and strengthen our wills in the face of all difficulties.

Help us, O Father, to make our beloved country of Trinidad and
Tobago the kind of place You want it to be - a place where human
dignity is respected, where equal rights are accorded to all citizens,
where hard work is encouraged and rewarded, and where You,
O God, reign supreme.

Amen

THE COLLEGE PRAYER
(to be said at dismissal)

Merciful God, to thee we commend ourselves and all those
Who need Thy help and correction.

Where there is hatred, give love;

Where there is injury, pardon;

Where there is doubt, faith;

Where there is despair, hope;

Where there is sadness, joy;

Where there is darkness, light.

Grant that we may not seek so much

To be consoled as to console;

To be understood, as to understand;

To be loved, as to love;

For in giving we receive,

In pardoning we are pardoned,

And in dying we are born into eternal life.

Amen.

St. Francis of Assissi

THE NATIONAL PLEDGE

*I solemnly pledge to dedicate my life
To the service of my God
And to my country.*

*I will honour my parents,
My teachers, my leaders and my elders,
And those in authority.*

*I will be clean and honest in all my
thoughts,
My words and deeds.*

*I will strive, in everything I do
To work together with my fellowmen
Of every creed and race
For the greater happiness of all
And the honour and glory
Of my country.*



CONTENTS

1.	INTRODUCTION	2
2.	VISION	2
3.	MISSION STATEMENT	2
4.	HISTORY	3
5.	MANAGEMENT AND STAFFING	5
6.	ACADEMIC REGULATIONS	5

External Examinations
Admission into Form Six
Internal Examinations
Text Books
Attendance
Examinations
Class Periods and Bells
Home Study
Parents' Conferences

7.	COLLEGE REGULATIONS	10
----	---------------------	----

Uniforms
Students' Conduct

8.	SPECIAL OPPORTUNITIES AND FACILITIES	15
----	--------------------------------------	----

Library
Laboratories
The Audio Visual Room
The Sick Room
Cafeteria
Steel Ensemble
Student Council
House System
Prefect System
Societies and Clubs
Benevolent Fund
Athletics, Physical Education and Sports
Annual Graduation and Prize Giving Exercise
Achievement Day
Service of Faith and Confidence
Graduation Ball

9.	SUPPORT GROUPS	21
----	----------------	----



INTRODUCTION

Hillview College is a Presbyterian Government Assisted Secondary School situated on the foothills of the Northern Range at the top of El Dorado Road in the Town of Tunapuna.

It is a traditional boys' school (girls are admitted only to Form VI) with an average enrolment of 830 students and a teaching staff of 51 including the Principal and Vice Principal. It is a seven year school preparing students for C.S.E.C., C.A.P.E. and N.C.S.E. Examinations. Each school day begins with prayer and ends with prayer. The College is guided by basic tenets of the Christian faith.

VISION STATEMENT

Our vision is to provide a safe, happy, caring, creative and challenging learning environment where children will be empowered to recognize and achieve their fullest potential, thus enabling them to make a significant positive contribution to humanity and the environment.

MISSION STATEMENT

At Hillview College we encourage students to become life-long learners by nurturing and developing their intellectual, physical, moral and spiritual potential through a fully integrated curriculum, enhanced by a strong partnership between home and school.

The College provides quality education which emphasizes the following:

1. Numeracy and Literacy
2. Science and Technology
3. Christian and moral values
4. Self-reliance and self-sufficiency
5. Discipline of mind and body
6. Environmental Studies
7. Visual and performing arts
8. Health and leisure
9. Equality of opportunity
10. Nationalism and cultural identity

HISTORY

In July 1951 the Official Board of the Aramalaya Presbyterian Church appealed to the Presbytery of the Canadian Mission Church for a boys' secondary school to be sited on Sheriff Street, Tunapuna.

Two years later the Naparima College Board, which was governing the only Canadian Missionary Secondary Boys' School in the country at the time, was instructed by the Presbytery to proceed with plans for a programme of secondary school expansion, giving priority to the oilfield area and the area in the vicinity of Tunapuna.

Rev. E. T. Lute, Principal of Naparima College began consultation with the Director of Education, Mr. I. Hopkins.

In January 1954 Messrs. Clarence Darsan, Earle Kalloo, George Jitman, Harold Sukbir, Charles Kalloo and C.M. Chatee, all members of the Aramalaya Presbyterian Church, held a Meeting with Rev. Dr. H. F. Swann to persuade the newly-arrived Secretary of the Board of Overseas Missions of the United Church of Canada, Dr. D. A. Gallagher, to open a Secondary School in Tunapuna on the compound of the Missionary Buildings on Sheriff Street.

The committee of Missionaries agreed to release the buildings and on 27th September, 1954 application was made to the Colonial Government for the recognition of a Provisional Assisted Secondary School in Tunapuna.

On Monday, 17th January, 1955 the School was opened under the Principalship of Rev. H. F. Swann, B.A., B. Paed.

It was called Naparima College, Tunapuna Branch, with an enrolment of 44 students and two teachers: Mr. Effle Mohammed, B. Sc. and Mr. S. Alisharan, Teacher I. The Church Hall on Sheriff Street was used as the Classroom and the portion of the grounds and cow-shed were used for games. The ground floor of the Principal's residence (now Morton House) was the office.

Naparima College, Tunapuna Branch remained on this site until September 1957. In this year the principal, staff and students entered the present site at the top of El Dorado Road. In November 1957 the Government granted the college permanent status as a Government Assisted Secondary School. It was not however until the arrival of Dr. Stephen Moosai-Maharaj as Principal in 1962 that the name was changed to Hillview College. Dr. Stephen Moosai-Maharaj also gave the college its motto and composed the words of the College Song.

Since that time the college has grown tremendously, both physically and educationally. In 1959 the Science laboratories were built and the number of classrooms increased. In 1967 an extension to the Main Hall was made to accommodate the Staff, and a further extension was made in 1996 to create offices for the Administration and Clerical Staff. In 1986 a modern air-conditioned library, named in honour of Mr. Stephen R. Seepersad (Principal 1975-1988) was constructed. In 1993 a Sixth Form Block was built, and in 1999 the pavilion named in honour of Mr. Richard Kokaram (Principal 1989-1999) was constructed. A new cafeteria and dining hall was part of the Pavilion Complex. The Science Lecture Room was transformed into a modern state of the art multi-media centre. In 2010 the Main Hall was air-conditioned courtesy the Past Pupils Association.

Our first National Scholarship winner was Deochan Harricharan in 1980. Since that time the college has produced many National Scholarship winners and three times topped the country in the Advanced Level Exams winning the coveted President's Gold Medal. Our heroes on those occasions were Vinai Roopchandsingh (1989), Darryl Ramoutar (1999) and Amrik Kochhar (2005). Amrik also topped the world in Cambridge examinations.

In addition the college has had tremendous successes in National College Quizzes, Essay competitions and Public Speaking competitions.

In 1991 Ricardo Singh won First Place in the Royal Commonwealth Essay Competition. Hillview College has also excelled in many sporting activities, especially cricket, football, volleyball, swimming, table tennis and athletics. At present Hillview dominates the Swimming Championships. In 2011 and 2017 Hillview College emerged Champions in the Powergen Sponsored Secondary Schools' Cricket League (S.S.C.L.) Intercol Competition, Super-sixes Tournament and The League Competitions at the Premiership Level.

More than 95% of our graduates move on to tertiary education, not only at the three campuses of the University of the West Indies, but also at prestigious universities in Canada, the United Kingdom and the United States of America.

Since 1992 girls have been admitted to the Sixth form, and they have been making a tremendous contribution in all spheres of college life.

MANAGEMENT AND STAFFING

As a Denominational School, Hillview College is under the jurisdiction of the Presbyterian Secondary Schools Board of Education. The Board is appointed by Synod every two years and has the responsibility of overseeing the progress and development of the five Presbyterian Secondary Schools in the country. Hillview College also has its own Administrative Committee (a sub-committee of the board). It approves the Budget, and looks after financial matters and maintenance of grounds and buildings.

Members of staff, both Administrative and Teaching, are appointed on the recommendation of the Presbyterian Secondary Schools Board of Education.

There are five Deans, and six Heads of Department who assist the Principal and Vice Principal in the administration of the school.

A Librarian and two Library Assistants, three Laboratory Assistants, a Clerk III, a Secretary, an Office Assistant, eight Ancillary Staff and two Security Guards complete the quota of staffing at Hillview College.

ACADEMIC REGULATIONS

External Examinations

The College prepares students to write the Caribbean Secondary Education Certificate, the Caribbean Advanced Proficiency Examinations and the National Certificate of Secondary Education.

Form 1- 3 - National Certificate of Secondary Examination

Students are exposed to seventeen (17) subjects in the Humanities, the Sciences & Mathematics, Modern Languages and Visual and Performing Arts (VAPA). In the final term of Form three, students will write the NCSE examinations in the following subjects: Language Arts, Mathematics, Integrated Science, Spanish, Physical Education, Social Studies and VAPA. These examinations are based on the work covered from Form 1 to Form 3 in the subjects specified above.

At the end of Form Three, students choose subjects for their CSEC Examinations.

Form 4 & 5 - Caribbean Secondary Education Certificate - CSEC

At this level, students are required to do eight subjects at the Form Four and Five Levels with English A, Mathematics and Information Technology as compulsory.

Form 6 - Caribbean Advanced Proficiency Examination - CAPE

At this level, students are required to do a minimum of eight (8) units - Communication & Caribbean Studies and three principal subjects comprising of Units 1 & 2.

School Based Assessment, (SBA) forms an integral component for all CXC Examinations - CSEC & CAPE. It is compulsory that all School Based Assessment be done on time at the request of the subject teacher.

CXC will mark the student as UNGRADED if he/she does not submit an SBA on time.

The deadlines are usually specified by the Ministry of Education.

External Examinations are held in April - June of each year.

ADMISSION INTO FORM SIX (6)

Students are admitted to Sixth Form on the basis of good academic results at the Form Five Level and a record of good discipline and contribution to college life.

Students must pass a minimum of seven CSEC subjects, with English A and Mathematics being compulsory. Students should achieve a minimum of three ones at the Form Five Level and must have ones in the subjects which they wish to register for at CAPE.

Students admitted into form 6 from other secondary schools must provide evidence of high academic performance and excellent conduct and discipline.

INTERNAL ASSESSMENT

Structure:

Assessment at the school consists of coursework (tests, projects, oral presentations, etc.) and end of term exams.

Absenteeism:

No make-up exams will be given to students who are absent. A comment will be made on the student's report to reflect this. Students who may have missed any assessment(s), as stated above, consequent to representing the school or country, will have their mark(s) pro-rated. When representing the country, written proof from the relevant authority must be submitted in advance to facilitate the prorating of marks.

Queries

Students will be invited to fill out an on-line query form after which their concerns will be addressed early in the new term and a revised report will be issued if necessary.

TEXTBOOKS

In order to progress satisfactorily, all students must have the required textbooks for each subject. He must have these texts with him for use in class. All books must be tidily kept and student's name written on them.

ATTENDANCE

Attendance at classes is compulsory.

When a student is absent he must provide a written excuse from his Parent/Guardian on the very next occasion he returns to school.

When a student is absent for more than five (5) consecutive days, the principal must be informed in writing by his Parent/Guardian.

Students must attend all examinations.

Examinations

- 1. Students must be at the Examination Room five minutes before the time fixed for the Examination in the various subjects.*
- 2. If an Examination paper for which you are not entered is handed to you, or if the questions indicate that a map or other form should also have been given out, speak to the Teacher at once.*
- 3. Attend carefully to any general directions that may be given at the head of a paper (e.g. Directions limiting the number of questions that may be answered).*
- 4. Write your Name and the Name of the subject and Class on the top right hand corner of each sheet of writing paper you use. Writing paper is supplied by the College.*
- 5. Write on both sides of the paper. Leave a margin at the left-hand edge and begin the answer to each separate part of a question on a fresh line.*
- 6. Write the number of the question clearly in the left-hand margin at the beginning of each answer. Do not copy the question. Be careful to use the same system of numbering as appears in the question paper. Leave a blank space after the answer to each question.*
- 7. Remember that handwriting and spelling will be taken into account. Bring mathematical and drawing instruments for subjects where they will be needed.*
- 8. Candidates must write their answers with pen using black or blue ink. Red ink must not be used. Fountain pens or ball point pens may be used. Pencils or ball point pens in other colours may be used for diagrams and maps only.*
- 9. Read the questions very carefully. A great deal of time is wasted in writing down information that is not asked for and no marks are given for it.*
- 10. Time management is critical to your success. Organise your time to facilitate a review of all questions attempted.*

11. *As soon as notice is given, ARRANGE YOUR PAPERS ACCORDING TO THE ORDER OF ANSWERING THE QUESTIONS, THE FIRST PAGE AT THE TOP, unless a contrary instruction is given on the question paper. See that all papers have your name, subject and class written upon them, fasten them together at the left-hand top corner and hand them unfolded to the teacher.*
12. *Students are not allowed to leave the Examination Room before the end of the period allotted to the paper unless by special arrangement with the teacher.*
13. *Students must not bring in or take out of the Examination Room any used or unused paper.*
14. *Do not leave a sheet which you have finished in such a position that another student can read it. Any student who is detected in giving, or attempting to obtain, unfair assistance, or who is otherwise detected in any dishonestly whatsoever, will be taken from the Examination Room to the Vice-Principal or Principal.*
15. *If it is subsequently discovered that students have either copied from other students, or given opportunity to other students to copy from them or communicated dishonesty with other students, their papers will be cancelled after the Principal notifies the Parents/Guardians. The abbreviation "o/c" (no marks due to copying) will be placed in report books.*
16. *No communication whatever between students under examination conditions will be allowed.*
17. *Students are not permitted to have in their possession while in the Examination Room, any book, memorandum or pocket book, notes, or papers whatsoever, except the correct question paper. Cellular phones and any data storage devices are forbidden.*
18. *Students disregarding this caution are liable to the same penalty as those who may be detected in dishonesty.*
19. *Students guilty of disorderly conduct or causing disturbance in or near the Examination Room, are liable to be expelled from the Examination.*
20. *Flexicurves may be used in any subject requiring the drawing of graphs. The use of liquid paper/chemical fluid is prohibited in Examinations and classroom work.*

Class Periods and Bells

The School Day consists of eight periods, five in the morning and three in the afternoon. First bell is rung at 8:05 am and Morning Assembly begins at 8:10 am. School is dismissed at 2:30 pm. There is a fifteen minute break for recess in the morning and one hour for lunch. A bell is rung at 12:30 pm to signal the end of play at lunchtime. Our school operates on a six-day cycle system.

Students are expected to be in school at least ten minutes before the first bell is rung. Every student is expected to strictly obey the bells, and move quickly to their appropriate places.

Home Study

Every student should have an effective programme of home study. Homework and revision should involve at least three hours each day. All Homework must be done at home. The homework notebook is to be regularly used for recording all assignments.

Parents are expected to check and sign all homework done as well as the homework notebook. It is helpful for a student to prepare a Home Study Time Table for the week.

PARENT CONFERENCES

Hillview College encourages all Parents/Guardians to collaborate with the school to ensure the success of their child.

Parent Conferences are held at the following times:

- * The beginning of Term III in Form I*
- * During Term II in Form 3 (to plan forms 4 & 5)*
- * During Term I in Form 5*
- * During Term II in Lower Six*

Please Note:

- * Parents/Guardians have the right to visit at any time to enquire about their child. Prior notification is expected.*
- * Parents must send request through Form Teachers for onward transmission to the Dean.*
- * The College has the right to request that Parents/Guardians visit the college on short notice to attend to matters concerning their child.*

COLLEGE REGULATIONS

Uniform

The school uniform must be respected at all times whether in school or in the public.

It must be worn with dignity and propriety. Your uniform is your badge of honour and must be worn with pride.

The College uniform consists of blue short sleeved shirt, the college crest sewn on the left pocket of the shirt, silver grey trousers and sneakers.

Trousers: *Generally made of garbadine material. It must be of sober cut, plain and simple.
Denim, khaki and corduroy are not allowed.
Patch pockets and labels are not allowed.
Designer Jeans are strictly forbidden.
Pencil Pants are not allowed.*

Belt: *Belts must be black in colour with a simple buckle and must not be studded or decorated.*

Shirts: *The Shirt must be properly buttoned. Only the collar button must be left open.*

Shirt tails must be well and neatly tucked into the trousers at all times. Only plain white T-shirts or PTA/House jerseys are allowed under the shirts. The Hillview monogram must be worn stitched on the left pocket of the shirt.

Socks and Shoes: *Shoes must be solid black with black socks. (No canvas shoes allowed).*

Formal Uniform: *This consists of a white shirt, the college tie, school pants, shoes/sneakers and socks. The formal uniform must be worn on the first and last days of every term, on Founder's Day, Graduation Day and on any other special occasion as determined by the Principal.*



Formal Uniform

P.E. Uniform: This consists of a House Jersey, a black or white shorts and socks and sneakers. Brightly coloured shorts will not be permitted.

Jewellery: The only jewellery that can be worn are a wrist watch and a college ring. The college ring is available for graduates only - only sixth formers are entitled to wear it.

Religious charms may be worn but must not be visible.

Students are not allowed to wear I.D. Bands, rings, earrings, neck chains, rubber bands, or any bands on their hands.

NO JEWELLERY MUST BE WORN ONCE IN SCHOOL UNIFORM.

TATOOS AND PIERCING ARE NOT ALLOWED.

Personal Hygiene: Students are expected to observe personal hygiene and keep their hair neatly combed and their body clean. Finger nails must be cut short. Hair must be clean, neat and tidy - no dyed hair or fancy styles.

Formal Uniform for Girls: This consists of short sleeved plain white shirt, college tie, grey pleated skirt, white socks and white shoes.

Uniform for Girls: The Uniform consists of blue shirt with school monogram on the pocket, a grey pleated skirt, white socks and white shoes.

The skirt must be two inches (5 cm) below the knee.

High top shoes are not allowed, socks must be folded down.

No jewellery is to be worn with the uniform except for a watch and if necessary one pair of small stud or hoop earrings.

No make-up or nail polish is to be worn with the uniform.

Finger nails must be short and clean.

For Graduation, girls will wear white dresses not shorter than two inches (5 cm) below the knee.

Hair must be neat at all times. Hair of shoulder-length or longer must be tied back or pinned up. Only black hair clips or bandeaux may be worn. Fashionable hairstyles and dyed/coloured hair are not allowed.

Students' Conduct

Students must stand whenever a teacher enters or leaves the classroom.

All students must attend Morning Assemblies and sing the National Anthem and the College Song.

Special Home Room periods are held on Tuesdays and Thursdays when necessary.

Each school day must begin with the National Anthem and School Prayer and must end with the College Prayer.

All students must be present for the Roll Call both in the morning and the afternoon sessions. A student who is late must sign the Late Book. If a student is habitually late, his/her parents will be called to account.

Every student must be obedient and respectful at all times, and cooperate with their teachers and with one another.

Acts of indiscipline will not be tolerated at any time, and every student is expected to adhere to the rules and regulations of the college. Acts of dishonesty, violence, abusive language and ungentlemanly conduct will be dealt with severely.

Inappropriate displays of affection are unacceptable.

Trading in goods and materials extraneous to the school curriculum is prohibited. Periodic search of school bags and desks will be made by Form Teachers and Deans.

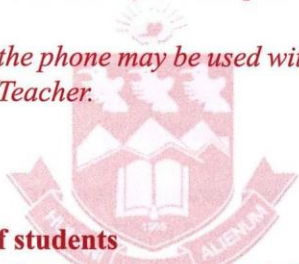
Students are not permitted to bring to school radios, pagers, mp3 players, ipods, digital cameras, Cds, electronic games/toys, playing cards, comics, magazines or any other such materials.

STUDENTS MUST ENTER THE SCHOOL'S COMPOUND IMMEDIATELY ON ARRIVAL.

NO LOITERING ON WAY TO SCHOOL OR OUTSIDE THE SCHOOL'S COMPOUND.

Cellphones

- 1) *Cellphones in the school, on the whole, are to be strongly discouraged.*
- 2) *The cellphone must be of basic design in order to discourage theft.*
- 3) *The school disclaims any liability for loss of any cellphone. Where an apparent theft of a phone has occurred, investigation just as any other item will be pursued.*
- 4) *The phone must be switched off and out of sight on entering school compound and only switched on after 2:30 pm.*
- 5) *In an emergency the phone may be used with the permission and in the presence of the Dean/Teacher.*



Bullying and taxing of students

These activities will not be tolerated in School. They are to be reported immediately to Teacher/Dean/VP/Principal. The Principal may consult with the Community Police for guidance and assistance.

Scratch Bombs & Fireworks

These are not allowed in school. Students found in possession of or setting off any such explosive devices will be suspended. Scratch bombs are illegal and all cases will be reported to the police.

No student is allowed to damage or wilfully destroy school property. Chairs and desks must be maintained in good order.

Students must keep the classrooms and compound clean. Littering is strictly prohibited. Students are not permitted to deface walls and furniture. Students may purchase from the Cafeteria before the start of school, at recess time, lunch time and after school.

No student is allowed to enter a classroom to which he does not belong, except with the permission of a teacher.

No student is allowed in the corridors, stairways, balconies and toilets during class time.

If a teacher is absent from his class, students must remain in their assigned classrooms. A Supervisor will be assigned to classes to maintain discipline.

Sixth Formers are permitted in the library during class time only if they have no scheduled classes.

Students are not permitted to leave the school's compound during school hours.

If a student must go home for lunch or leave the school before the stated dismissal time, written permission must be obtained from the Principal, Vice Principal or Dean by the Parent/Guardian.

Students who fall ill during school hours can leave school if they are collected by their Parent/Guardian or authorised adult.

In the case of a contagious disease the student will be isolated until he/she is collected by his/her Parent/Guardian. Such a student cannot re-enter school until he is given a clean bill of health by a medical doctor.

SPECIAL OPPORTUNITIES AND FACILITIES

The Library

The college has a spacious air-conditioned library. It caters for study and research. There are approximately 6,000 volumes and Periodicals/ Newsletters. Photocopying services are available to the students at a small fee. Students in Form One have one library period per cycle week. There are also computers with internet for research purposes.

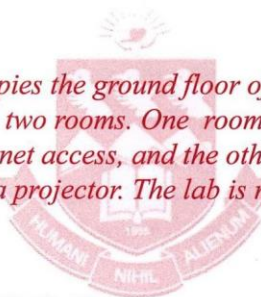
Overnight borrowing is available for senior students. There is a heavy fine for overdue books. Other students can make use of weekly loans.

The Librarian in consultation with the School's Administration has laid down strict rules and regulations for the use of the library and all students are expected to observe these rules.

Students wishing to use the library during class time must have the written permission of the class teacher or Dean.

Laboratories

There are five main laboratories serving the needs of the student. Physics and Biology occupy the top floor of the Science building while Chemistry and Integrated Science are located on the ground floor. Students are not allowed in the laboratories without a teacher present.



The computer lab occupies the ground floor of the Library building. The Laboratory consists of two rooms. One room houses thirty computer workstations with Internet access, and the other room is a demonstration room with a multimedia projector. The lab is managed by a full-time IT technician.

The Audio Visual/Multi-Media Facilities

The Audio Visual Room serves as a Laboratory specifically for the study of Spanish. It is on the ground floor of the Library Building and caters also for History, Literature and Sixth form students. A Multi-Media room is situated next to the Chemistry Laboratory.

Illness/Injuries

Students who are seriously ill or injured are taken safely to the Hospital via Ambulance and the parents are informed immediately.

Drugs are not dispensed but minor cuts and bruises are looked after by a qualified First Aid Teacher.

Cafeteria

There is a cafeteria on Campus which provides for the needs of the students so that they do not have to leave the campus. The cafeteria is well stocked with a variety of beverages . Food is cooked on the spot and students can buy from a wide range of dishes at very reasonable prices. The environment is hygenic and all the food handlers have health badges which are renewed yearly. Students are not allowed to purchase items from the cafeteria during class periods. Students are not allowed to order food from outside the campus.

Student Council

There is a vibrant Student Council at Hillview College. Members of the Council are elected each year in September to represent students' interests and to assist in maintaining the general discipline of the college. The Council coordinates co-curricular activites and generally helps to make college life a varied, fruitful and enjoyable experience.

Each Form elects its own representative (s) and the entire school participates in electing the President of the Council. Election Day is a significant day in the life of the College, when students go to the polls to cast their votes.



House System

In order to generate a spirit of competitiveness, students are placed in one of Four Houses namely:

*Alisharan House
Grant House
Kirkpatrick House
Swann House*

Each has a student as Captain and Vice Captain and several teachers as Staff Advisors. Except for Grant House, all the other Houses are named after past Principals. Grant House is named after the Founder of the Presbyterian School System in Trinidad. Each House has its own colour and banner.

Prefect System

This consists of a selected group of Sixth Form students who assist in the general discipline of the college. It is an honour to be a College Prefect. Prefects are students who exemplify the noblest traditions of the college and demonstrate good leadership qualities. These prefects supervise classes, assist younger students, and act as facilitators for many functions and special programmes. It is a good opportunity for students to learn the importance of managing interpersonal skills.

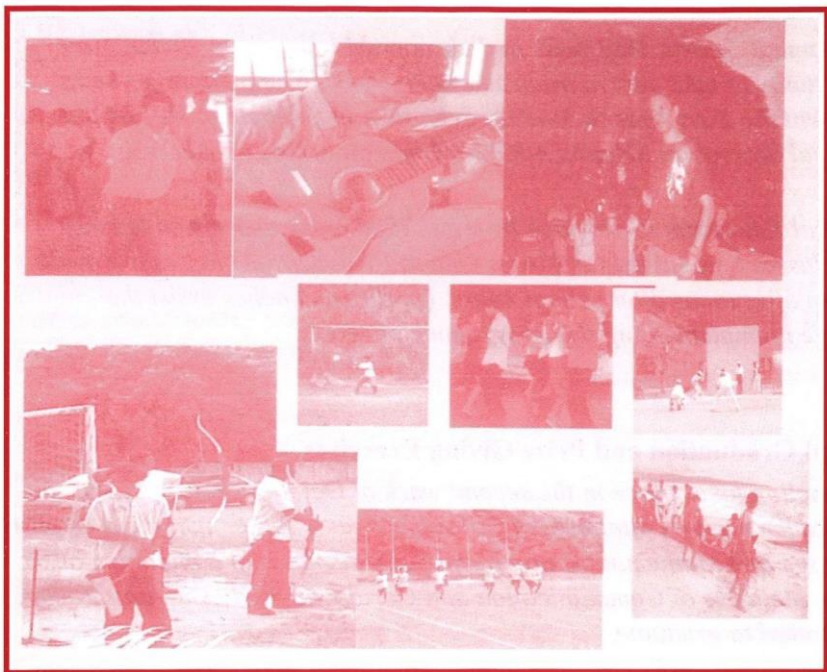
Societies and Clubs

A variety of Clubs and Societies function at Hillview. The Modern Languages Society organizes an annual tour of Venezuela to experience first hand knowledge of the language and culture of our Spanish-speaking neighbors. The Geography Club organizes field trips locally and to the other West Indian islands, while the Inter-School Christian Fellowship caters to religious inspiration at their lunch time meetings every Tuesday. Students are invited to join the Scrabble Club, the Chess Club, the Computer Club, the Literary and Debating Society, the Environmental Society, the Peer Helpers club and UNESCO. In addition, students have the opportunity to display their talent in the Annual Christmas Concerts, the Carnival and Divali Celebrations, Public Speaking Competitions, and the Annual Teen Talent Show in July.

Steel Ensemble

The College has a Steel Ensemble which performs on formal occasions and cultural events. Students from Forms One and Six practise regularly on evenings and weekends under the watchful eyes of a professional Steel pan Tutor.

Students are encouraged to join the Steel Ensemble and develop their love for music. A qualified music teacher also teaches music to Forms One to Three.



Benevolent Fund

This fund is set up to assist students with special needs. Students contribute regularly to the fund by direct donations and by organising class sales. Money is also received from benefactors. The fund is administered by the Deans and the office assistant. Needy students are referred to the Deans for consideration. At the Christmas Carol Service students are encouraged to bring 'White Gifts' which are used to bring cheer to needy children.

Athletics, Physical Education and Sports

Hillview College caters for the allround development of students - thus athletics, Physical Education and Sports play an integral part in the co-curricular activities. Cricket, soccer, volleyball, table tennis, archery, basketball, karate, badminton, swimming, Dragon Boat Racing and distance running are all available for students. The college has its own basketball, badminton and volleyball courts and a cricket and soccer playing field. Hillview has a proud record of success in these sports. We have produced national cricketers, top national athletes and national table tennis players and swimmers.

Our Annual Sports Day held in February/March, gives students an opportunity to take part in track and field events. Competitors go on to represent the East Zone Secondary Schools and compete in the Annual National Secondary Schools Athletics Championships in March.

Physical Education is provided by a qualified and experienced teacher with classes time tabled for Forms One to Five. Karate classes are available on afternoons after school hours. Qualified coaches assist the College in implementing this programme of sports.

Annual Graduation and Prize Giving Exercises

The function takes place in the second week of October each Year. Form Five Students with a minimum of five subjects at C.S.E.C. including English Language and Mathematics, and Form Six Students with a minimum of six passes, inclusive of Communication and Caribbean Studies in units 1 and 2 are allowed to graduate.



Annual Graduation and Prize Giving

The coveted prizes are for the student making the most significant contribution to College life and the student who best exemplifies the motto of the college, 'Humani Nihil Alienum.' Citations are also bestowed on National Scholarship Winners.



Achievement Day

This is celebrated in July each year. Students in Forms One to Four and Lower Six who consistently achieve a 75% plus average in the academic year are rewarded with prizes and certificates of commendation. Awards are given for students outstanding involvement in co- and extra-curricular activities.

Service of Faith and Confidence

This is a service organized annually one week before students write their External Examinations. This is an activity which serves to remind all the students that they must put their faith and trust in God in order to achieve success.

Graduation Ball

This function is held each year in June/July. All the students of Upper Six and Forms Five are invited to the Graduation Dinner and Dance where they reminisce on their years at Hillview and take the opportunity to say farewell in a very informal and festive atmosphere.

SUPPORT GROUPS

The Parent Teacher Association

This is a very active Association and plays a vital role in assisting the college to realise its many developmental programmes. On Registration every parent becomes a member by paying a small membership fee. Annual Elections are held in September and the Executive conducts the affairs of the Association for the rest of the year.

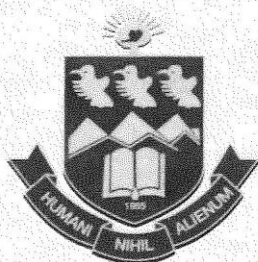
Fund Raising Events each year include a Walkathon and Bar-B-Que.

Funds are used for the school's security, to assist in the maintenance of the college and the payment of stipends to substitute teachers.

All parents are expected to give their full support to the programmes of the P.T.A.

The Old Boys' Association

This Association works closely with the College Administration to assist the college to achieve its aims and objectives. The main aims are to develop college morale and maintain contact with the past students of the college. The President and Members of the Executive conduct the affairs of the Association. Every student on leaving the college becomes a member of this Association and proudly carries on the traditions of the college in public life.



THE COLLEGE SONG

Lift up your voice and sing
Across the campus clear
Let the name Hillview ring
From classrooms year by year
We'll strive with might to serve the world
With deeds of love, with flags unfurl'd.

Our Flag, maroon and gold,
It floats on high serene;
A banner and stronghold,
An inspiration keen;
All things concerning human ken
Are ours to champion, Hillview men.

Three Humming birds in flight
Over the mountain peaks
Fan out the pages bright
Of knowledge each one seeks
And for the world this message hum:
Humani Nihil Alienum.

To us who study here,
Hillview will always be
Our Alma Mater dear,
Beloved from sea to sea
And from these hills inspired true,
We'll face the world with visions new.

(Dr. Stephen Moosai-Maharaj)

